

The paperwork you have received today is very important to your participation in NJROTC. This is your first assignment for the semester. As you will learn the completion of all assignments is imperative to participation in field trips.

1. **CADET INFORMATION:** This form is used by the ROTC instructors to contact either the student or parent if contact is needed concerning events or academic matters. We do not always have the convenience of contacting the office while away on field trips therefore it is very important you provide us with as much contact information as possible. **MORE IS BETTER THAN LESS.**
2. **RISK FACTOR SCREENING QUESTIONNAIRE:** This form must be completed in its entirety. Please answer these questions with your parent or guardian. Please complete the General Physical Examination section on the reverse side regardless of how you answered the questions on the front of the form. **You may substitute any sport of activity physical** provided it covers the required information on the Risk Factor Screening Questionnaire and is signed by a medical professional.
3. **STANDARD RELEASE FORM: THIS FORM ABOVE ALL OTHERS MUST BE DONE CORRECTLY:** Complete both sides of the form **DO NOT** sign the back at the bottom beneath the PRIVACY ACT NOTIFICATION. **After completion the form must be taken to a Notary Public to receive the State of Tennessee Notary Public Seal.** The form must be signed in the presence of the Notary. **SIGNATURE AND SEAL MUST BE AFFIXED BENEATH THE PRIVACY ACT NOTIFICATION**
4. **NJROTC CADET AGREEMENT:** This is a personal agreement between your son or daughter and the NJROTC staff as our Cadet. This is a special program which requires a desire to achieve, willingness to participate, and an understanding that without wearing the uniform correctly for the one day a week required it is impossible to pass this class. Please read, sign and feel free to call if you have any questions.
5. **TRAINING TIME OUT:** Our cadets are not expected to perform at the same level as young women and men volunteering for service in the armed forces. However they are expected to do their personal best at all time. The Major and Chief have spent many years training young persons of all ages to better themselves and their capabilities. If you do what we tell you, when we tell you, how we tell you, we will push you beyond your perceived ability but, we will not exceed your capability. However, the TTO policy allows you to call for a time out should you believe you need it. Please read carefully with your parent or guardian so that you fully understand the policy. **Use the policy but do not abuse it.**
6. **MEDIA RELEASE REFORM:** Parents must sign this release form to give NJROTC permission to use your photograph or allow you to be in a professional video (e.g., drill and team competitions, NJROTC marketing video), digital or printed media.
7. **CLASS FEE:** There are no class fees required of any student even those initially joining the JROTC program. The Navy provides uniforms and books for each Cadet (estimated \$500+). Motivational shirts, coins, stickers are available for purchase through the NJROTC to support our program. Each Cadet covers Fieldtrips through fundraising and parent/guardian contribution. In order to fund many of field trips, we will be providing an online donation page for your cadet at the beginning of the semester...more to follow.